



TETRA TECH

MEETING MINUTES

Date of Meeting: April 28, 2015

Location: Los Angeles County Department of Public Works Headquarters
(900 S. Fremont Ave. Alhambra, CA)

Subject: Steering Committee No. 8

Project Name: Los Angeles County Floodplain Management Plan Update

In Attendance: **Steering Committee:** Martin Araiza, John Blalock (phone), George De La O, Michael Hart (phone), Lisa Naslund, Connie Chung (phone, attended for Mark Child), Debbie Sharpton (phone), and Hu Yi
Planning Team: Eduardo Escobar, Jeff Li, Michael Chen, Ira Artz, Rob Flaner and Kristen Gelino
Non-voting Attendees and Coordinating Agencies: Bonitto Housen and Salomon Miranda (phone)

Not Present: Loni Eazell, Okorie Ezieme, Scott Gardner, Frank Lopez and Kendra Pospychalla

Summary Prepared by: Kristen Gelino – 5/5/2015

Project No.: 103IS3293/T32834

Quorum – Yes or No Yes (8 voting members present)

Item	Action
------	--------

Welcome and Introductions

- Hu Yi opened the meeting and facilitated group introductions.
- The Agenda was reviewed and no modifications were made.
- Handouts provided included: Agenda, March Steering Committee Meeting Minutes, Results of the Questionnaire and Draft Action Plan Handout.
- The March Steering Committee Meeting Minutes were reviewed and approved unanimously.
- No requests for comment were made.

Program for Public Information (PPI)

Kristen Gelino provided an update on the development of the PPI. She indicated that the PPI committee had held its first meeting the previous week and that they were in the process of scheduling the next two meetings. She reminded the steering committee that the PPI framework will be a chapter in the floodplain management plan and



Item **Action**

that programs identified in the PPI will be implemented over the next year. Kristen reported that the first meeting was focused on step 2 of the PPI process, which includes delineating target areas and identifying target audiences. She also indicated that a list was being compiled of outreach efforts that may present an opportunity for coordination within the PPI framework. She indicated that the next meeting would be focused on developing messaging.

Risk Assessment Update

Rob Flaner provided an update on the risk assessment. He indicated that the critical facility results were still being analyzed and that the repetitive loss area analysis was underway. He reported that the Malibou Lake area is one of the repetitive loss areas, but property-specific information was not available from the County assessor. Rob reported that County staff has collected information on the properties in the area so that a more detailed analysis can be performed. Rob then provided a brief explanation of how the repetitive loss area analysis is being conducted. He indicated that the planning team had loss information for each of the claims for each of the repetitive loss properties. From this data, the planning team is working backward to establish probable depths of inundation based on established depth/damage curves. These probable depths will then be overlaid on the topographic data to determine other properties that may have been impacted by these flood events or may be impacted by similar events in the future. These properties will then be notified that they are located in repetitive loss areas.

Public Involvement Strategy

Kristen introduced the handout of the results of the flood preparedness questionnaire. She thanked the steering committee for their assistance in spreading the word about the questionnaire and indicated that there had been 136 responses. Rob then reviewed some of the results from the preliminary analysis. He indicated that further analysis would be performed, but that these results should be kept in mind during the review of the draft action plan. Rob indicated that the results of the questionnaire may help the committee identify additional action items.

The planning team will refine the questionnaire analysis based on the feedback from the steering committee.

For some of the questions, steering committee members indicated that a more detailed analysis might be needed. For example, the number of respondents who indicated that they were not informed that they lived



Item **Action**

in a floodplain when purchasing their property should be correlated to respondents who provided addresses that are located in regulated floodplains.

Draft Action Plan Review

Rob introduced the Draft Action Plan handout. He indicated that comments from steering committee members had been incorporated into the updated document. George De La O indicated that lead agencies for each action were still being determined, but would be provided in the next version. Kristen noted that the planning team will need assistance from the lead agencies in determining if funding is currently available for identified actions. There was a request that the document be distributed to the steering committee in a word document format so that comments could more easily be provided. The steering committee then reviewed the action plan and several suggestions for changes were made. These suggestions will be considered by the planning team:

Kristen will distribute the draft action plan in a word document.

Steering committee members will send feedback on action items to Kristen.

- Action 10 should be revised to clarify that properties in the plan check system are already flagged and the coordination between this process and floodplain management needs should continue.
- The PPI should be added as an agency for actions that involve public information efforts.
- Action 14 should be split into 2 separate actions and the type of incentives should be clearly defined.
- An action should be added that acknowledges plans for future developments. This action could be similar to action 18, which refers to future improvements to existing development, but should list any existing plans by name.
- As information is available should be added to action 20, given the uncertainty regarding the future distribution of repetitive loss data.
- Action 24 and 25 should be combined.
- Action 27 should be changed from short term to ongoing.
- Action 38 should be changed to ongoing and both agencies should be identified as co-leads.
- An additional action should be added that addresses plan maintenance.



Item

Action

Next Steps

Rob provided information to the steering committee on next steps. He indicated that the planning team was aiming to distribute a 75 percent draft of the plan to the steering committee on May 26th. The steering committee then determined that the June meeting would be moved to June 9th during which the committee would review comments that had been received. At that point, the planning team would seek approval from the steering committee to initiate the public comment period. The plan would then be posted on the website and a press release would be sent out indicating the start of the public comment period.

Kristen will send out a notification about the change of date for the June meeting.

Action Items for Next Meeting

The action items identified during the meeting were reviewed.

The meeting was adjourned at 12:27 PM

The next Steering Committee meeting is:

May 26, 2015 at 10:30 AM

**Los Angeles County Dept. of Public Works – Headquarters
(Conference Room A)**

900 S. Fremont Ave., Alhambra, CA 91803